



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Keene Family YMCA Facility Rental Rules & Procedures

### **Birthday Party Pricing**

Includes 2-hour rental (1 hour party room\*, 1 hour activity)

### **Your Birthday Party includes:**

- 1 hour party room with tables and chairs
- 1 hour activity area with staff
- 30 minutes to set up before contracted start time
- 15 minutes to clean up following the contracted end time
- Use of refrigerator and/or freezer
- One free one-day guest pass to the Keene Family YMCA for every guest

### **What to Bring**

- Tablecloths
  - Rectangular tables in Studios, Community Room, The Hangout
  - Round tables in MPR
- Decorations (Balloons, and a birthday Banner are allowed. Please do not hang anything on the walls or ceiling)
- Food & Drinks (non-alcoholic drinks only)
- Pinatas allowed depending on rental space, please reach out to discuss.
- **Glitter, confetti, and candles are not allowed**

### **Cancellation Policy**

Cancellation requests received 14 days or more before the party date will be refunded at the price paid, less a \$25 service fee. Cancellation requests received less than 14 days from the party date will be refunded at the price paid, less a \$50 service fee.

### **General Facility Rental Rules**

- All guests that are not active Keene Family YMCA members must complete a guest waiver online or sign the waiver on arrival.
- Guest of Honor and family may arrive 30 minutes early to set up.
- The party room and activities are for party guests only.
- The party room must be left in the same condition in which it was found prior to the party. If the facilities are left in a condition that requires more than normal cleaning an additional fee of \$50.00 will be charged to your account.
- The group is only allowed in the areas designated and reserved for the party.
- At least one adult must stay with the party at all times. Pool Parties require additional adults, see below.
- The individual booking the party is responsible for the group's conduct and all property and space used by the group.

- The YMCA reserves the right to remove a group from the facility if the situation is deemed unsafe or if there is inadequate parental supervision. No refund will be given.
- To respect the privacy of our members, all photographs and videos recordings must be limited to the party area.
- The YMCA is not responsible for items left on the premises.

### **Gymnastics/Ninja**

- Comfortable clothing for ease of movement. No Buttons, zippers, or anything metal.
- GYMNASTICS FLOOR: Children must remove socks and shoes. Adults must remove shoes.
- NINJA RIG: Sneakers are required for all participants.
- If your child(ren) are under the age of 6 you need to have adults on the floor with the child(ren).
- Please have an adult walk the children to the Gymnastics Area or Ninja Area as rules and instructions will need to be given before they enter the space.

### **Climbing Wall**

- Must wear closed toe shoes.
- If using our climbing shoes, socks must be worn (not provided by the Y).
- Pants must be worn.
- No outside equipment allowed for rentals.
- At least 1 supervising adult stays at the wall with the group.

### **Pool Parties**

- Maximum number of participants allowed for pool parties is 15 (excluding in-water chaperones). Max capacity in the pool is 24 including chaperones.
- Pool Parties will have a private section of the pool.
- Guests must bring their own swimsuits, towels, goggles (no face mask goggles)
- Guests must abide by all pool rules
- Swim Tests are required for all pool party participants
  - Participants who do not pass the swim test must wear a provided flotation device.
  - If a child is not in a life jacket, they need to stay at shoulder depth or shallower.

The YMCA has mandatory adult-to-child ratios for the pool. Group chaperones must be in the pool as outlined below (or the group may not be allowed to swim):

- One adult in the water supervising for every 2 children using a flotation device
- One adult in the water supervising for every 1 child ages 5 years and under (1:1 supervision required)
- One adult in the water supervising for every 3 children ages 6-7 years old
- Two adults in the water supervising for every 15 children ages 8-9, with one additional adult on deck

- One adult on the deck for every 15 children ages 10+

The lifeguards and party host are allowed to restrict the party from entering the water if there are not enough adults getting into the water to supervise per the "mandatory adult to child supervision" policy. If this occurs, the party will be directed to an alternate land area to continue with a land-based party. No refunds will be given.

### **Aquatrak**

For pool parties that include use of the Aquatrak:

- Participants must be a minimum of 4 years of age
- Children ages 4 & 5 must wear a life jacket and have an adult accompanying them on the track/in the water
- Children between the ages of 6-11 must pass the swim test, or will be required to wear a life jacket while on the track
- The Y's mandatory adult-to-child supervision policy applies