

AQUATICS DIRECTOR

YMCA: Keene Family YMCA

Location: Keene, NH

Job Description:

The Keene Family YMCA is seeking an enthusiastic leader to serve as Aquatics Director to develop, organize, implement, and manage high quality, member-focused Aquatics Programs at our new full-facility with two indoor pools, steam, sauna & whirlpool.

ESSENTIAL FUNCTIONS:

1. Direct and supervise program activities to meet the needs of the community and fulfill YMCA objectives.
2. Establish new program activities and expand programs within the community in accordance with strategic and operating plans.
3. Develop and maintain collaborative relationships with community organizations.
4. Recruit, hire, train, develop, schedule and direct personnel and volunteers as needed.
5. Review and evaluate staff performance. Develop strategies to motivate staff and achieve goals. Ensure records of staff certifications are current and complete.
6. Serve as a member of the Staff Leadership Team
7. Monitor daily pool operations to adhere to all state, local and YMCA health and safety regulations.
8. Conduct and ensure proper maintenance of pools. Secure and schedule pool facilities. Maintain accurate records of pool chemical levels and facility maintenance.
9. Conduct lifeguarding, swim instruction, First Aid and CPR trainings.
10. Create and schedule swim classes, and swim team practices and meets.
11. Recruit and supervise Swim Team Coach.
12. Assist in the marketing and distribution of program information.
13. Develop and monitor aquatic and swim team budget to meet fiscal objectives.
14. Participate in YMCA Annual Campaign, fund raising activities and special events.
15. Models relationship-building skills in all interactions. Respond to all member and community inquiries and complaints in timely manner.
16. Serve on Management Team, Staff Program Committee and Safety Committee.
17. Compile program statistics. Monitor and evaluate the effectiveness of and participation in program.

QUALIFICATIONS:

1. Bachelor's degree in related field or equivalent.
2. Current YMCA or ARC Lifeguard, CPR/AED for Professional Rescuer and First Aid

certifications and swim lesson or lifeguard instructor certification.

3. Minimum two year of related experience
4. Ability to communicate effectively, in writing and verbally, with members, program participants, volunteers, & staff.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential functions of position and to supervise program activities.

Salary: TBD

Additional Compensation Details:

Medical benefits, life insurance, retirement, paid vacation & sick time.

HOW TO APPLY

Apply By Email: tpatnode@keene-ymca.org

Resumes until: 05/31/2018

Contact: Tammie Patnode
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